

THE MEMPHIS
PERSPECTIVE

May Edition

WWW.CSIMEMPHIS.ORG

2012



“Going Green without Going into the Red: Sustainable Design Services and Professional Liability”

Presented by

Josh Flowers, AIA, CSI, CCCA, LEED AP BD+C

This Month:

May 2012 Meeting ~ April 2012 Meeting Report ~ GSR Spring Conference - Jackson, Ms Report
Dempsey B. Morrison Scholarship Fund Campaign ~ CSI Historical Highlights
Construction Specification Educational Series ~ CSI Memphis Golf Tournament



110 South Union Street, Suite 100
Alexandria, VA 22314
www.csinet.org

Founded in 1948, the Construction Specifications Institute is a not-for-profit technical organization dedicated to the advancement of construction technology through communication, research, education and service. CSI serves the interests of architects, engineers, specifiers, interior designers, contractors, product manufacturers and others in the construction industry.

Membership

Architects, engineers, contractors, and manufacturers—14,000 members strong—are in touch with one another through their Construction Specifications Institute membership. CSI provides contacts in the construction industry as well as provides you up-to-date information to help you do your job efficiently and effectively. Yearly Institute membership fee is \$240 plus \$40 Memphis Chapter fee = \$280; Institute membership fee for an Emerging Professional is \$115 plus \$40 Memphis Chapter fee = \$155.00; and Institute membership fee for students is \$27 plus \$10 Memphis Chapter = \$37.

Membership Info. - Janya Roland
479-899-7165
janyaroland@yahoo.com

Tabletop Displays at Monthly Meetings

At each monthly meeting, the Chapter encourages all members to provide a table display of their product and/or services for inspection and education of those attending the meeting. After the meal and prior to the program, the displayer will be given five minutes to address the group. The table display is also encouraged to be represented during the social hour and after the program for any questions by the attendees. The presentation fee for this time is \$25.00.

Table Top Info. - Mark Setterlund
(901)-577-0566
Email: msetterlund@hbginc.com

The Memphis PerSPECTive Information

The Memphis PerSPECTive is published ten times a year by the Memphis Chapter of the Construction Specifications Institute. Appearance of products or services, name or editorial copy does not constitute an endorsement by the Memphis Chapter of CSI nor any of its members.

Circulation of *The Memphis PerSPECTive* includes over 500 people consisting of members of the Memphis Chapter of CSI, members of the Memphis AIA Chapter, CSI Regional editors, the CSI Institute and other interested persons nationwide. To be included on future mailings, forward your name, mailing address, and e-mail address to the following address:

The Memphis PerSPECTive
P.O. Box 172349
Memphis, TN 38187-2349

You may also access a complimentary copy of *The Memphis PerSPECTive* online at www.csimemphis.org.

SUBMITTING ARTICLES

Readers are encouraged to submit articles of interest within the construction industry for publishing. Articles on individual projects whether currently in design, under construction, or recently completed are encouraged.

Any article and its related images must be submitted **before the 20th of the month preceding publication** in order to meet production deadlines. Any printed articles, photos or program inserts should be forwarded to:

The Memphis Perspective
Attn: Ron Roberts
1758 N. Reid Hooker
Eads, TN 38028
ronr5929@yahoo.com

Articles and images should be submitted in electronic format via digital media or email. Microsoft Word documents are strongly preferred for articles, minus tabs and any other formatting. All images must include a date and caption. If printed photographs are submitted, please include SASE

MAGAZINE ADVERTISING

The advertising rates for 10 issues of *The Memphis PerSPECTive* in printed version and as published on the CSI Memphis Chapter website (www.csimemphis.org) are as follows: 5

Issues	10 Issues		
One-Eighth Page	\$125	\$215	
One-Fourth Page	\$245	\$430	
One-Third Page	\$330	\$575	
One-Half Page	\$490	\$860	
Full Page	\$900	\$1,600	

Get your company's name in front of a variety of industry professionals—check out our magazine's circulation.

Advertising Info. Contact - Jay Sweeney (901) 260-9670
Email: jsweeney@brg3s.com



MAY CHAPTER MEETING

“Going Green Without Going In The Red”

Presented By

Josh Flowers AIA, CSI, CCCA, LEED AP BD+C

Thursday, May 24

5:30 Social Hour, 6:00 Dinner, 7:00 Program

The Racquet Club; 5111 Sanderlin Ave.

\$25.00 for members and non-members; \$13.50

for students

(non-shows will be billed).

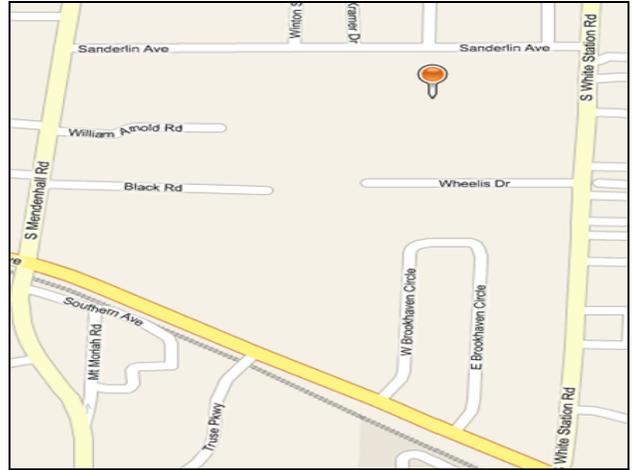


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Thank you for your continued support and dedication to CSI and the Memphis Chapter. We look forward to seeing you for the meeting.

PS Remember: WEAR YOUR PIN! INVITE A FRIEND!

Schedule at a Glance:

May 2012

- May 13 Mother’s Day
- May 14 Board Meeting -Smith
Doyle Office @ 5:30 pm
- May 15 Deadline for Dinner
Reservations
- May 20 Deadline for April
PerSPECTive articles.
- May 22 Deadline for dinner
reservations
- May 24 Chapter Dinner Meeting
The Racquet Club
5:30 pm Social Time
6:00 pm Dinner
7:00 pm Program
- May 28 Memorial Day

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
<u>13</u>	14 ☺	15	16	17	18	19
20	21	22	23	24 ☺	25	26
27	<u>28</u>	29	30	31		



**Charles F. Cooper,
CSI, CCCA
President**

**The CSI Memphis
Chapter
2011-2012**

Can you smell it? Yes! May is blooming with flowers and the aroma is dizzying. No, I do not mean the fragrant bouquet of flowers. I mean the aroma of BarBQ down on the Ole Mississippi river bluff in Tom Lee Park. Memphis in May and all the business that goes with that event are enveloping us all. Your CSI Chapter still has unfinished business. Spring showers, blooming flowers, or Memphis in May will not stop us from completing our task. Check below for the calendar things left in our year.

In the month of May we will offer our last CSI Chapter Dinner Program for our fiscal year. For those who do not know, our fiscal year starts the first of July and ends the last day of June. So, the May program is the last chance until August that you will have to attend a CSI Dinner Program. Why not make a commitment to attend? If you have been way too busy, under the weather, watching your budget, or for a myriad of other reason then now is the time to catch a program until August. The upcoming May program will be fully described as a separate article in this issue of the PerSPECTive.

Your Chapter will have a new budget for the upcoming fiscal year completed before the month is out. It will be a frugal budget based on the economy. Prices continue to rise for food, supplies, and services. We will still continue to conduct the affairs of the Chapter and achieve the goals set for our Chapter. We will still fund the Dempsey B Morrison Scholarship Fund Inc., send delegates to the Institute convention, and fund participants in the Gulf States Region Conference and Training events. We will still support our many Committees that need funds for their operation. Nothing is really changing except your governing board will be very fiscally responsible in this new upcoming fiscal year. Our Chapter's pennies and dollars will be scrutinized very closely.

A new slate of officers will be ready to vote on by the members at the May Chapter Dinner Meeting (May 24). If you are reading this your first thought is that the date looks funny. Yes it is funny. We are meeting on the fourth Thursday in the Monty of May and not the third. Mark your calendar accordingly and remember 'May 24th the fourth Thursday'. Your attendance is necessary to vote for the incoming officers and board members. You may also offer

up nominations to each position at the meeting or before by just emailing one of your current officers or board members your nomination to a specific position. We still need someone nominated to be President, President Elect and four new board members, as we do not have anyone yet to fill this position.

In June we will have our annual Chapter Awards Dinner to recognize the ones in our Chapter that have put forth the effort this year to keep our chapter operating and generally exceeding your expectations. The Awards Dinner is our way of saying thanks for the hard work and sacrifice. Everyone is invited, not just the ones who will be receiving the awards. You should come to say thanks and show your appreciation for a job well done, as these are the ones that kept your Chapter humming this year.

Our Golf Tournament is June the 8th and the golf committee is working hard. Your participation is required. Enter a team, become a sponsor, volunteer when asked. We will need people on the course to help with the special events such as the hole in one contest, putting contest, beverage carts, etc. Distribute the flyers to generate interest and talk it up folks.

Well, as you can see we are going to be very busy the last two months of our fiscal year. We (Officers, Board of Directors, and Committee Chairs) are working hard for you (our Members) to give you the best programs and social activities possible. You cannot forget our most impressive award winning newsletter, now known as The PerSPECTive magazine. Its contents are educational, technical, and socially relevant to your activities. The website is award winning as well and is an excellent source of Chapter information. If you have not been to the website check us out at www.csimemphis.org.

Now, take the time and reserve for the May 24th Chapter Dinner Program. Now, take the time to pencil in on your calendar the June 8th Golf Tournament. Now, take the time to pencil in on your calendar the June 16th Awards Banquet. Now, think about the Memphis in May final events. Smell the BarBQ.

Who are we? We are CSI Memphis Chapter!

Charles F Cooper, CSI, CCCA
President



**Thomas Elliott ,CSI-S
President
CSI Memphis
Student Chapter
2011-2012**

Is the semester already coming to an end? What a wonderful year it has been for CSI and the University of Memphis! It seems like just yesterday was the beginning of first year architecture courses. Time does fly when you are stuck in studio to the late hour of the night but I wouldn't trade the time spent for anything. I can say that being an architecture student is truly a unique and rewarding experience. I have had the privilege and honor to work along side some of the most intelligent and enthusiastic people.

We can credit some of this to Tom Mason for introducing my fellow students and myself to the CSI- Memphis and mentoring us. His encouragement along with the Chapter's support have made our college experience rewarding. The students have had the opportunity to go beyond the limitation of the textbooks and come into contact with the realities of the construction world. I feel that this perspective is one of the most important tools in educating and preparing individuals for the professional

Note from the editors: We would like to thank Thomas for his dedication to CSI-Memphis this year. We appreciate his articles to The PerSPECTive each month and the many hours he has spent in support of CSI in his student chapter, his sponsor chapter and to national events.

world. This wouldn't have been possible without the chapter's generosity and support! So, thank you to all the hard working CSI-Parent Chapter members that have been willing to educate and share wisdom with the student, we are very grateful.

Sadly, this will be my last year as an officer for the student chapter. I will be graduating on May 5th and taking the summer to review some opportunities for my future. I plan to take some time off before enrolling in graduate school. This also means you will be seeing some fresh new faces at your meetings in the year to come. I can proudly say we have had a great semester for student enrollment, I believe we have 8 new members from the first year architecture student! We will be voting this week on next year student officers. So please continue to be supportive of these young minds, your role in our college education is incredibly important. Your organization has taught me so much and I can't thank you enough for all that you have done in the past for the students! I want to say THANK YOU from all of the student members of CSI-Memphis. The students are very fortunate to have such a great organization mentoring them.

Thank you for your time,
Thomas A. Elliott
2011-2012 CSI-Memphis
Student Affiliate Chapter President- University of Memphis

CONSTRUCTION DOCUMENTS TECHNOLOGIST (CDT)



Pass the Construction Documents Technologist Exam (CDT) and you'll join an elite group of professionals known in the industry for their comprehensive knowledge of the writing and management of construction documents.

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CSI's CDT program has provided foundation training in construction documentation for architects, contractors, contract administrators, specifiers and manufacturers' representatives for decades. As the cornerstone of CSI's certification program, it's also prerequisite to CSI's advanced certification exams: Certified Construction Specifier (CCS), Certified Construction Contract Administrator (CCCA), or Certified Construction Product Representative (CCPR) certification.



Course Title

“Going Green without Going into the Red: Sustainable Design Services and Professional Liability”

Presented by

Josh Flowers, AIA, CSI, CCCA, LEED AP BD+C



Course Description

The design and construction industry has recently seen a dramatic increase in completed projects categorized as “green” or “sustainable.” As sustainability requirements have become codified in green building rating systems, building and energy codes and industry standard contracts, design professionals have modified their services to accommodate new demands. This program will explore key considerations for analyzing sustainable design procedures from predesign through project closeout while appropriately managing professional liability concerns. Through analysis of green building case studies, participants will identify and develop methods for evaluating their current sustainable design practices.

Objectives

- Determine factors to consider in assessing the risk of providing sustainable design services for different project types.
- Identify important liability considerations presented by common green building rating systems and strategies for managing related risk.
- Understand methods for effective management of sustainable projects for primary and secondary design consultants.

Distinguish important documents that are critical components of a risk management plan for sustainable design services.

Josh Flowers, AIA, CSI, CCCA, LEED AP BD+C, is a registered architect and licensed attorney and is General Counsel of Hnedak Bobo Group (HBG), a nationally-recognized leader in hospitality, entertainment and mixed-use design. Josh oversees legal, insurance and compliance matters for HBG and is a member of the firm’s Management Team.

Josh received Bachelor of Architecture and Juris Doctor Degrees from the University of Tennessee where he served as editor of the *Tennessee Law Review*. He is a member of the American Bar Association Forum on the Construction Industry, the Memphis and Tennessee Bar Associations and the Urban Land Institute. He is listed as a Rule 31 mediator in the state of Tennessee, and is a national speaker and writer on legal issues related to architectural practice.

Josh is the 2012 President of AIA Memphis and the AIA Gulf States Young Architect Regional Director. He is currently serving as Co-Chair of Emerging Gulf States 2012: Redefining Design, a first-of-its-kind design and career development symposium for and by emerging professionals in the AIA Gulf States region to be held in Memphis June 28-30. The symposium will explore how architecture students, interns and newly licensed architects are leading advancements in the design industry following dramatic changes to the architecture profession over the last five years.

TO ALL MEMBERS



Please keep your profile updated with the Institute. Go to: www.csinet.org , log in by entering your user name (john@doe) and your password (your membership number). Click on "My CSI", then "Update Your Profile" and check your data - **revise as necessary.**



Architectural Workshop

Two AIA Continuing Education Credits

Invitation

When: May 31st, 2012 10am Thermoplastics as a Roofing Membrane
11am Garden Roof, Basic Design Principals
12pm Lunch & Plant tour
1pm Product demonstrations

Where: Carlisle SynTec TPO plant 1201 Scott Street
Senatobia, Mississippi 48668

Why: To help support the local architectural community.

Who: Burke Nichols, Senatobia plant manager
Randy Ober, Carlisle TPO product manager
Jeremy Dickmann, Carlisle SynTec regional manager
Sonny McKellar, Carlisle SynTec local sales representative
Mike McGann, Carlisle SynTec local field service representative

RSVP: Sonny McKellar 615 927-3028 sonny.mckellar@syntec.carlisle.com

Additional Information on the back

Carlisle History: Carlisle SynTec has led the single-ply industry for almost 50 years in product innovation, customer enthusiasm, & system integrity. And in 2004 achieved an industry first milestone with the production of 10 billion square feet of manufactured membrane. In 2007 Carlisle SynTec ranked highest among commercial roofing systems manufacturers in satisfying contractors, according to the J.D. Power and Associates.

Plant History: Located in Tate County, Carlisle SynTec's Mississippi plant was dedicated to the Community on November 4th, 1998. The fully-operational Thermoplastic facility produces Sure-Weld TPO and FleeceBack TPO membrane. To date, the plant has produced 250 million square feet of membrane. This facility also produces Land-fill covers & Geo Membrane.

Presenter Bio: Randy Ober is the Manager of Thermoplastic Product Development for Carlisle SynTec Incorporated based out of Carlisle PA. Randy's responsibilities include product development for both the Carlisle Sure-Weld TPO and Sure-Flex PVC product lines. Starting in 1983 as a Research and Development Engineer with Carlisle's EPDM line, he assumed responsibility for TPO product development and code testing in 1994.

Randy attended Penn State University and graduated with a degree in Mechanical Engineering. He currently participates in ASTM and serves as the secretary of committee D08 (Roofing and Waterproofing) and acts as chairperson for the EPDM task group.

Thermoplastic Rf Membrane: Characteristics, Application, & Attributes: The program will cover a broad range of subjects including: different types of Thermoplastics, environmental impacts and membrane performance.

Garden Roof, Basic Design Principals: This one-hour course includes the learning of proper design principles for Roof Gardens. Subjects include proper membrane selection and application, drainage principles, plant selection, methods of vegetation and the performance advantages of Roof Garden implementation. Attendees will also learn various methods of Roof Garden installation as well as advantages and disadvantages of traditional and modular Roof Garden systems.

Product Demonstration: FleeceBack TPO attached with FAST adhesive
SAT TPO (Self-Adhered)
Rhinobond





Tour of ThyssenKrupp Elevator Testing Facility

On a beautiful Spring day, the CSI-Memphis Chapter held its second noon luncheon program of the current year at the ThyssenKrupp Elevator Testing facility in Horn Lake, Mississippi. Beginning at 11:30 AM sharp, three groups of eight each began the tour, followed by two other groups beginning their tour at 12:15 PM. The host served all of those attending with a delicious lunch catered by McAlisters. All members of each tour group were furnished with hard hats, slip-on safety shoes (yes, even for those ladies wearing high heels!) and safety glasses. Watching the various types of elevators in their test mode was a new and

very interesting experience for most of those attending.

“Safety First!” was the theme of the day and was stressed to attendees throughout each tour. Sorry, but photos of the interior could not be taken.

The CSI-Memphis Chapter wishes to thank ThyssenKrupp Elevator Company and its employees on hand for the tour (especially Jason and Mandy) for setting up this event and for their most gracious hospitality!



CSI-Memphis members, Gary Copeland, Ronnie Bonner & Hans Faulhaber discussing current events with Tom McConnell, guest from The Pickering Firm.



Other members, clockwise, from bottom/left: Byron Graves, Ron Roberts, Terri Meyers, Norm McMaster and Charles Cooper.



Tommy Smith, left, other ThyssenKrupp employees, including CSI-Memphis member Jason Futch, right, listen to Charles Cooper making a few announcements.



CSI-Memphis Chapter President, Charles Cooper, makes a few announcements to the groups while waiting on the first three tour groups to return.



As your President, I was pleased to represent the Memphis CSI Chapter. My wife was able to attend the conference with me. Our CSI-Memphis Chapter was also represented by two associate members, **Mr. Kent Kile** and **Mr. Dwight LeClair**. The conference was held at the Hilton Hotel in Ridgeland, MS. and was hosted by the Mississippi CSI Chapter. Those folks did a great job.

The Friday night welcome party was well within the CSI standards. The entertainment was performed by members of the Mississippi Chapter. They call themselves the 'Bluesinators'. They performed many typical blues favorites.

I was able to earn two CEU's on Saturday. That evening the awards banquet was held, and I am proud to report that the CSI-Memphis Chapter came away with nine awards - the most of any chapter in attendance. We should all take our hats off to **Dennis Elrod** for a job well done. Your Memphis Chapter is also the largest chapter in the GSR with 140 members. *Editor's Note: That's 141 as of today - with two or three more joining soon!*

More of our leaders should have attended, especially those who won awards. Perhaps the economy, work schedule and home life will allow more to attend next year. Let's remember and plan for the next GSR event, and that is the Leadership Training event to be held August 10-11 in Chattanooga. All new leaders of our chapter should plan to attend and take the leadership training classes. Plan a vacation around this event in the great city of Chattanooga.

Who are we? We are CSI-Memphis Chapter!

Charles F Cooper, CSI, CCCA

President, CSI-Memphis



This photo illustrates, better than words, the amount of awards won by CSI-Memphis at the 2012 Region Conference. Our Chapter President kneels in front of the outstanding display.

Report Continued on page 10.



Charles Cooper, CSI-Memphis Chapter President, receives the Eugene Wetzel Award earned by Scott Guidry from GSR President Kevin Korkern. This award is for the Region's Top Communicator. Congratulations, Scott !



Charles congratulates Keith West, Mississippi Chapter member and former GSR Director, for Keith's receiving the Region's highest honor—The Robert Bishop Award. Congratulations, Keigh !



To the left, Charles Cooper, CSI-Memphis Chapter President, receives another award from Kevin for the Region's 2011 top educator, Harvey Wilmoth - Way to go, Harvey !

Historical Highlights



May, 1972: The Chapter held its meeting at the Holiday Inn, Mclean @ Union, with the program topic: "Separate Contracts". The panel discussion included such items as kitchen equipment, laboratory and special equipment and mechanical and electrical. Panel members included D. T. McGown, Architect; Bill Harbour, Kitchen Consultant and Buddy Soefker with W. A. Soefker & Son, plumbing and mechanical contractor.

May, 1982: In the absence of Dan Brewer at the May Board meeting, Awards Chair, David Wallace advised that, due to the poor quality of the certificates provided by the Institute, the Chapter has purchased a metal die to be utilized in preparing "certificates of appreciation". The total cost of the die, certificates, printing and lettering will be approximately \$360.00. This amount exceeded the \$300.00 budget, but this arrangement will provide the Chapter with quality certificates for this and future years. *Editor's note: Wonder what happened to them – worn out, lost, misplaced or the Institute improved the quality or their certificates?*

May, 1992: President Tommy Smith conducted the Chapter meeting program, "Speak Up – Plan to be Heard". Members were urged to help the future growth of the Chapter by expressing ideas pertaining to the planning process. *Editor's Note: We wonder how many members attended.* The report from the GSR conference in Birmingham was

excellent and was attended by 11 CSI-Memphis members (excluding spouses!). The chapter garnered five awards, including the elevation of Jim Neison to the position of Industry Institute Director.

May, 2002: There is a great deal of debate concerning the change in the Institute convention scenario. Things are changing, and most local and regional members are very disturbed by the changes. First of all, the usual June/July meeting time is being changed to an April/May time frame - bad for students and members who would normally take their families along. Secondly, the location is being held, for the next three years, in only one location – Chicago, in lieu of moving from city to city. Thirdly, the Convention is now going to be managed by "Construct America" (?), instead of by the Institute itself. The biggest problem is that the membership was not consulted – the Institute Board decided for them. Wally Bostelmann is invited to speak on this at the May Chapter meeting and delivers a scathing report of his meeting with Institute officials concerning this turn of events. Wally also puts this in print for the May, 2002 *PerSPECTive* and for other CSI chapters.

Ron Roberts
CSI-Memphis Historian



DEMPSIE B. MORRISON SCHOLARSHIP FUND, INC.



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LEVEL OF PARTICIPATION:

- DIAMOND (\$500+)**
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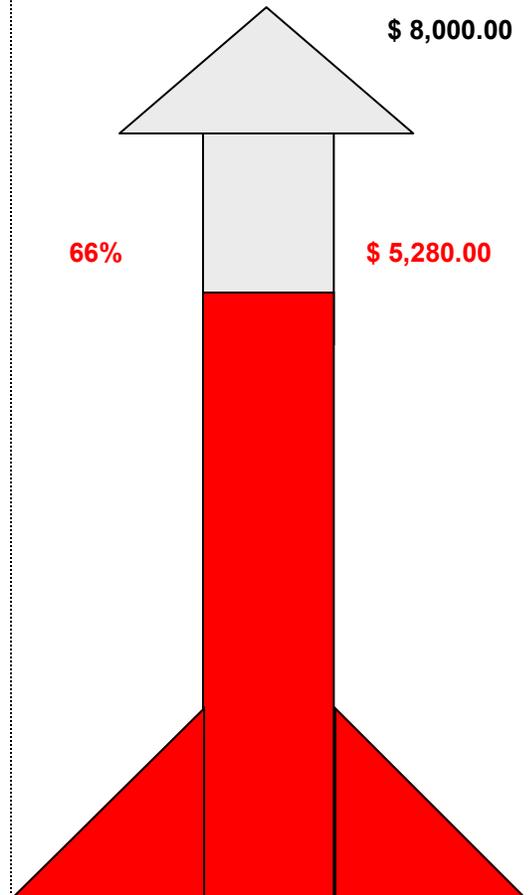
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**ARROW OF
PROGRESS**



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The Annual Chapter Golf Tournament
Presented by the
Memphis Chapter

Construction Specifications Institute

Golf Tournament

'12

SPONSORSHIP OPPORTUNITIES

List of Sponsors featured at registration. Signage provided at each hole featuring sponsor's name plus GPS golf carts will feature hole sponsor name at each hole. Food and beverage sponsors featured at lunch and on drink cart.

Enjoy a great day of golf with friends and potential customers with the added benefit of advertising for your company. *A portion of the proceeds will go to the Dempsey B. Morrison Scholarship Fund, Inc.*

Please join us at the beautifully renovated
Stonebridge Golf Club
 Friday June 8, 2012
 Registration 10:30 AM
 Shotgun start 12:30 PM



For more information contact:

Ron Shirley - (901) 355-8306 - rshirley@euclidchemical.com
 Randall Haynes - (901) 462-4145 - rhaynes@baldwinshell.com

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Team + Hole Sponsor
\$400
 4-person team plus hole sponsorship (\$445 value)



Pay online at www.csimemphis.org
 or

Make checks payable to CSI Memphis Chapter
 And mail form and entry fee to:

Randall Haynes
 c/o CSI Memphis Golf Tournament
 PO Box 466
 Jonesboro, AR 72403

 Company Name

 Contact/Phone

 Address

 City/State/Zip

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 ____ Food & Bev + Team (\$540)
 ____ Team-hole Sponsor (\$400)
 ____ Longest Drive Hole Sponsor (\$175)
 ____ Closest to Pin Hole Sponsor (\$175)
 ____ Hole Sponsor (all other holes) (\$125)
TOTAL: \$ _____



The Annual Chapter Golf Tournament
Presented by the
Memphis Chapter

Construction Specifications Institute

Golf Tournament '12

Stonebridge Golf Club

Friday, June 8, 2012
Shotgun start at 12:30pm

18-hole 4-person SCRAMBLE
 Registration: 10:30 AM

Entry Fee:

*Includes lunch, free range balls, green fees,
 GPS cart and beverages*

- \$320.00 per 4-person team
- Or \$ 80.00 per golfer

Teams must be paid in full prior to the day of the tournament
 Mail checks payable to CSI Memphis Chapter OR register &
 pay online at www.csimemphis.org

- Mulligan Package: \$20 per golfer
 Includes 2 mulligans, entry in putting contest and
 additional door prize tickets.



Registration Deadline: Friday
 May 25, 2012

Needed: Sponsors, Volunteers,
 Door Prizes, Goody Bag Items.

*Good Times, Fun,
 and Fellowship*



Prizes

Prizes for the First,
 Second, and Third Place
 winning teams

Longest Drive and
 Closest to the Hole
 Prizes *2 of each*

Hole In One Contest
 \$10,000 Prize

Chipping Contest

Door Prizes

For more information:
 Ron Shirley: (901)355-8306
rshirley@euclidchemical.com
 Randall Haynes: (901)462-4145



BRING YOUR OWN TEAM OR WE WILL PUT YOU ON ONE!

Pay via PayPal at
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Mail form and entry fee to:

Randall Haynes
 c/o CSI Memphis Golf Tournament
 PO Box 466
 Jonesboro, AR 72403

Captain's Name

Phone

Handicap

Name

Phone

Handicap

Name

Phone

Handicap

Name

Phone

Handicap

*A portion of the proceeds from this tournament will be donated to the Dempsey B. Morrison Scholarship Fund, Inc.
 for University of Memphis Architectural student scholarships.*



Hans Dietrich Faulhaber, AIA, CSI ©2012 | brg3sarchitects

Introduction

Submittals are those items listed in the Contract Documents that are to be submitted by the contractor to the designer in order to confirm quality, fit and / or finish. Often submittals are referred to as “shop drawings” and can take a variety of forms and formats. Submittals are NOT Contract Documents and while they are important, they do not possess the ultimate importance of the Contract Documents in the construction process. That is not to diminish their importance in terms of providing clarity and planning the Work of the project.

Submittals have been traditionally required to coordinate various aspects of the work and to verify that there will be compliance with the Contract Documents. They are used to convey the contractor’s intent as related to their understanding of the Contract Documents. Submittals are preceded in the submittal process by the Submittal Schedule which outlines the calendar of events related to the submission of submittals required by the Contract Documents and the Products List which conveys the intended products the contractor intends to integrate into the Work. Failure to submit these documents by the contractor will result in an inability to schedule submittal reviews on the part of the designer and will add an unnecessary level of confusion to a project.

A submittal can be as simple as a manufacturer’s information sheet or as complex as complete set of documents detailing the (sub-) contractor’s intention related to a complete system such as structural steel shop drawings. Submittals can also take the form of a physical assembly of products. Often a “mock up” (a submittal that can be part of the construction or is a reasonable facsimile of the intended quality of work and / or intended materials) is required to convey the contractor’s intent for an assemblage of materials. This is essentially a “sample” of the construction to come and serves to establish the quality of the construction going forward.

Submittal Requirements and Documentation

The requirements for a given submittal are found in Part One of the particular specification section. Typically the specifier will list what components are required for submission and if necessary in what sequence they are to be submitted. For example: brick masonry might require manufacturer’s literature and brick samples to be approved prior to the creation of a mock up. Among the submittals that

could be expected are:

- Manufacturer’s Product Data
- Shop Drawings that indicate dimensions, profiles, layout, details, intended construction methods and sequences
- Samples: physical samples of the specified products
- Design and Performance Data
- Product Certifications
- Installer Certifications
- Product Test Results
- Product Warranty
- Manufacturer’s Installation Instructions
- Maintenance Data
- LEED Criteria
- LEED Reports
- Commissioning information
- Delegated Design Submissions

These items are a representative sample of what is typically required. Some variation should be expected with any submittal as related to this listing because not all of the items may be required with any given submittal.

A single submission is the goal because that will take the least amount of time and cost all parties the least amount of money to process. After all, isn’t the bottom line what we are striving to maximize?

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[See Part 2 “The Submittal Process” next month.](#)

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